

2026 Event Schedule - July 25:

8:00 - 9:30 AM: Vendor Check-In / Drop & Set-Up
9:30 - 10:00 AM: Food Truck Arrival / Park & Set-Up
10:00 AM - 4:00 PM: Street Fair & Festival
11:00 AM - 5:00 PM: Food/Brews & Entertainment
4:00 - 5:00 PM: Vendor Booth Break-Down
5:00 PM: Entertainment Tent Closes

Questions? Call: (503) 979-4498

Email: info@StaytonSublimityChamber.org



EVENT LOCATION: 3rd Avenue in the heart of Historic Downtown Stayton

2026 SANTIAM SUMMERFEST™ VENDOR AGREEMENT

- Booth Assignments:** Assignments will be made on priority applications, then on a first-paid, first-served basis. Space numbers will be provided at check-in on the morning of the event. Please **DO NOT** contact us in advance for your assigned space number.
- Check-in:** Check-in for Vendors **will begin at 8:00AM** the morning of the event. All vendors vehicles must be moved and parked off-site by 9:30AM. Food Truck check-in is **between 9:30-10:00 AM**. Food Court & Entertainment area vendors should be fully prepped and ready to serve by 11:00 AM.
- Fees:** Vendor fees are due with application. See pricing on application. A **service fee of \$35** will be added on all returned checks. **An additional fee of \$25** will be assessed on all applications received after July 1, 2026.
- Acceptance & Refunds:** The Chamber reserves the right to deny any applicant for any reason. Disqualified applicants will be notified & payment promptly refunded. During the event, the Chamber reserves the right to restrict or remove an exhibit, without refund, if it is not in compliance with the terms & conditions of this agreement or is found to be unsuitable for a family-friendly event. This restriction applies, but is not limited, to noise, display size, sound systems, persons, animals, conduct, printed materials, or anything that compromises the character of the event or the Chamber.
- Cancellations & Refunds:** Cancellations must be made in writing at least 30 days prior to the event (by June 25) in order to receive full refund. Cancellations made between June 26 and July 10 will receive a 50% refund. A **processing fee of \$25** will be charged **for all cancellations** at any time. Cancellations after July 10th will not be refunded.
- Licensure:** Any and all licenses including city, county, state, or federal inspections or permits required by law of any exhibitor in the installation or operation of their display shall be the sole responsibility of, and obtained by, the exhibitor at their own expense prior to the opening of the show. ie: Marion County Health Department permits for food vendors. The Health Department will inspect your booth for compliance.
- Liability:** The Chamber assumes no responsibility for any loss or damages to the property of any vendor from any cause including, but not limited to, theft, fire, vandalism, weather, natural disaster, or any other casualty.

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8. **Litigation:** If a lawsuit or civil action is filed against the Chamber regarding this contract, the vendor promises to pay all costs and reasonable attorney fees in such a manner as set forth by the court.
9. **Exclusivity:** The Chamber does not grant exclusivity on sale or display of any kind of product(s) or merchandise. Direct sales companies are required to identify the direct sells company on the application and the event will be limited to one vendor booth per company on first-paid, first-served basis.
10. **Applicant/Vendor Responsibilities:** The Applicant/Vendor agrees to the following:
- To provide their own booth display, including any tables, chairs, awning, signs, etc... Chamber provides the space only.
 - To obey ALL laws and ordinances of the State of Oregon, Marion County, and the City of Stayton.
 - To obtain **written permission** from the Chamber before any subleasing of space.
 - To conduct business in the assigned space only. **We provide space between booths for foot traffic.**
 - **Not to bring ANY** vehicles, trailers, or deliveries into the selling/vendor/street fair area **between** the hours of **10:00 AM - 4:00PM**, or when the street fair is open to the public.
 - **Not to dismantle** or remove booth in any way **prior to** the **4:00PM** break-down time.
 - To remove their exhibit including, but not limited to, ALL boxes, crates, debris, garbage, recyclables, product, and any other materials related to the exhibit or use of the display space, after 4:00 PM but no later than 5:00 PM for booth vendors, and 5:30 PM for Entertainment area food vendors.

Note: For the purpose of this contract, the term "Chamber" refers to the Stayton Sublimity Chamber of Commerce located at 175 E High St in Stayton, OR 97383, the term "Applicant" and "Vendor" are used interchangeably to refer to the individual, business, or organization, and any of its employees, volunteers or affiliates who might be involved in any way with this event, and the term "event" refers to the 2026 Santiam SummerFest™, to be held July 25, 2026 in downtown Stayton.

The terms "Santiam SummerFest" and "SummerFest", the event, the logo, and any related marketing or merchandise is the **registered trademark** of the Stayton Sublimity Chamber of Commerce. Any and all parties must received written permission from the Stayton Sublimity Chamber of Commerce prior to utilizing any likeness of name or logo in conjunction with and event, marketing materials or merchandise. **Paid vendors** have expressed permission to use name/logo to market their attendance at, and relationship with, the event for promotional purposes, only once their application has been accepted.

Once you have read and agree to the rules and stipulations outlined in this contract, please sign and date in the appropriate place on the vendor application, and **mail** completed application with full payment to **Stayton Sublimity Chamber of Commerce, PO BOX 121 - Stayton, OR 97383**, or **in-person** at Stayton Sublimity Chamber & Regional Visitor Center: **175 E High St. Stayton, OR 97383** during regular business hours, or in a sealed envelope through the drop-box in the front door afer hours.

Incomplete applications, including those **without** an authorized **signature**, **without full payment**, and/or **food vendors without a menu/pricing** will be disqualified until which time all requirements are complete.

The Stayton Sublimity Chamber of Commerce will send email acceptance/denial letter for all applications received on a weekly basis. Please allow 14 days before calling to inquire regarding the status of your application. We look forward with anticipation to an amazing 2026 SummerFest™ event!